



## Justice for Montanans AmeriCorps Member Alexander Blewett III Law School – Pro Bono Concentration and Outreach

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**Justice for Montanans members help empower low to moderate income Montanans to advocate for their legal right and increase access to justice.**

**Term of Service:** September 2018 – August 2019

**Service Schedule:** Member will serve a minimum of 1,700 hours over a 48-week term and receive a living stipend every two weeks. Member may take approximately 2 weeks of combined vacation and sick time as well as 10 holidays during the term which will not count towards the 1,700 hour requirement. Member will typically serve 40 hours per week. Member will serve in Missoula, Montana.

### **Position Summary:**

Make a difference for low-income Montanans and learn about the legal system as a member of Justice for Montanans serving with the Alexander Blewett III School of Law at the University of Montana. This position focuses on coordinating, promoting, and supporting the Law School Pro Bono Program to further the cause of access to justice and instill a passion for and commitment to pro bono legal service among Law School students and faculty. All members will uphold the goals of the Justice for Montanans Program by increasing access to justice for low to moderate income Montanans.

### **Specific Position Responsibilities:**

- Identify and coordinate pro bono opportunities for Law School students, alumni, staff, and faculty.
- Connect private practitioners and Providers with Law School students, alumni, staff and faculty to support pro bono cases and activities
- Compile data and information on Law School pro bono activities
- Work with Law School administration to secure and maintain web presence to increase community buy-in and awareness of Law School pro bono activities
- Actively work to grow the Law School Pro Bono Program by seeking out new partner organizations and increasing student awareness of the Program
- Serve as a point of contact for the Student Bar Association, the administration, the faculty, and outside constituents, on Law School pro bono activities, including providing assistance for trainings, presentations, and initiatives
- Organize and coordinate the monthly MLSA Law School Family Law Clinic
- Provide follow up to clients after they receive limited scope services
- Support Law School Clinic work for MLSA clients
- Serve as a LiveHelp navigator to provide remote assistance in finding legal information on MontanaLawHelp.org and other websites



- Build relationships, attend meetings, and provide trainings with partner organization and other service agencies
- Work in conjunction with Missoula MLSA to conduct intake and outreach as needed
- Perform other AmeriCorps-related duties such as reporting, timekeeping, and service projects.

**Minimum Requirements:**

- Over 18 with a high school diploma or GED; college degree or equivalent work experience preferred
- A United States citizen, United States National, or legal permanent resident alien
- Ability to take initiative, handle multiple projects, track details essential to project completion, analyze information, and meet deadlines
- Strong ability to communicate effectively orally and in writing with diverse groups of people
- Demonstrated ability to work independently and as part of a team
- Basic computer proficiency
- Passion for increasing access to justice and assisting low-income individuals
- A driver's license and personal means of transportation within the state of Montana are highly recommended
- Must pass a national service criminal history check due to contact with vulnerable populations
- Qualified individuals with disabilities and those from diverse backgrounds are strongly encouraged to apply. We provide reasonable accommodations for qualified individuals.
- Legal background or experience not required

**Benefits:**

- Living allowance of \$13,732 over 48-week term of service
- An AmeriCorps Education Award of \$5,920 upon successful completion of service. This award can be used to pay education costs at qualified institutions of higher education, for educational training and resources, or to repay qualified student loans. Members aged 55 and over may transfer the education award to a child, grandchild or foster child.
- Eligible for deferment on qualified student loans
- Guaranteed health benefits and child care assistance if qualified
- Hands-on experience and training for work in the legal field
- Opportunity to live, serve, and be part of the AmeriCorps team in the state of Montana

**Questions? Contact Mēghan Scott:** [jfm@mtlsa.org](mailto:jfm@mtlsa.org) or 406-442-9830 x143

To apply please visit [www.justiceformontanans.org](http://www.justiceformontanans.org)



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